

A regular meeting of the Western School District Board of Education was held in the Conference Room of the Administration Office Building on Monday, January 27, 2020. The meeting was called to order by President John Sheets at 6:00 p.m., followed by the Pledge of Allegiance to the Flag.

Members Present:

President: John Sheets
Vice President: Jason Herrington
Treasurer – Ray Pape
Secretary – Gale Easton
Trustee: Blaine Goodrich
Trustee: Noah Nagy
Trustee: Brent Oliver

Members Absent:

None.

Also Present:

Michael Smajda, Superintendent; Amber Smith, Finance Director; Ryan Tripp, Director of Programs; Jill Arcaro, Ben Gilpin, Sue Haney, Jared Vickers, Brett Hackworth, Jessica Prins Shelby Raines- Recording Secretary

Approval of Agenda: It was moved by Blaine Goodrich, supported by Noah Nagy, to approve the agenda for the regular meeting of Monday, January 27, 2020 as presented.

Yes, 7; No, 0 Motion carried.

Building Reports:

Warner Elementary and Western High School presented building reports for the month of January.

Student Council Report: A representative from student council was present to give highlights from Snowfest and several other topics.

Hearing of Citizens: None

Approval of Minutes: It was moved by Gale Easton, supported by Brent Oliver, to approve the minutes for the December 16, 2019 regular meeting and the January 13, 2020 work session as presented. Yes, 7; No, 0 Motion carried.

Treasurer's Report and Bills for Payment:

Treasurer Ray Pape reported that the monthly financial reports, bills for payment and budgets to date were reviewed.

Bond Refunding – Upcoming dates for bond refunding tasks were discussed.

Plan Document Revision - It was moved by Blaine Goodrich and supported by Ray Pape to approve the 403b and 457 plan documents as presented and authorize the Superintendent or Finance Director to amend the appendix as needed. Yes, 7; No, 0 Motion carried.

Superintendent's Reports and Recommendations:

Personnel Report –

Resignations

- 1) Karen French – MS Track
- 2) Teresa Nagy – MS Track
- 3) Dave Mifsud – MS Track
- 4) Alexis Boyt – JV Softball
- 5) Casie Nieswender – MS Volleyball

Appointments

- 1) Russ Gaston – Online Lab Supervisor

It was moved by Noah Nagy and supported by Jason Herrington to appoint Russ Gaston as Online Lab Supervisor. Yes, 7; No, 0 Motion carried.

Field Trip - It was moved by Ray Pape and supported by Brent Oliver to approve the May, 2020 Parma Elementary field trips to Chicago, IL and Mackinac Island. Yes, 7; No, 0 Motion carried.

Mental Health Grant – In collaboration with the Center for Family Health, Western School District is seeking a grant to open and on-site mental health unit for students. Updates will be given as the application for the grant progresses.

Led Lighting Project - Progress is being made on the LED Lighting project. More updates will be forthcoming.

Policy: None

Board Reports: None

Other Business:

Organizational Protocol –

Election of Officers – It was moved by Blaine Goodrich, supported by Noah Nagy, to continue with the current Board of Education officers for the 2020 calendar year as presented. Yes, 7; No, 0. Motion carried.

President – John Sheets
Vice President – Jason Herrington
Secretary – Gale Easton
Treasurer – Ray Pape

Committee Assignments – President Sheets presented the list of board committee assignments for the 2020 calendar year based on member preferences.

Personnel

Noah Nagy, Chairperson
Blaine Goodrich
John Sheets

Finance

Ray Pape, Chairperson
Blaine Goodrich
Brent Oliver

Curriculum

Jason Herrington, Chairperson
Noah Nagy
Ray Pape

Policy (Ad hoc)

John Sheets, Chairperson
Gale Easton

Facilities

Gale Easton, Chairperson
Jason Herrington
Brent Oliver

Representative to Jackson County Intermediate School District

Noah Nagy
Blaine Goodrich, Alternate

Representative to County and State School Boards

Blaine Goodrich

MASB Legislative Relations Network Representative

Blaine Goodrich
Noah Nagy, Alternate

Western Education Foundation Representative

Gale Easton
Noah Nagy, Alternate

LDFA Local Development Finance Authority

Ray Pape

Consent Agenda:

By *general (or unanimous) consent*, the following actions were taken on a motion by Jason Herrington, supported by Brent Oliver. Yes, 7; No, 0. Motion carried.

Secretary Delegation of Duties – to delegate election duties and posting meeting duties to the Superintendent of Schools and Administrative Executive Secretary for the 2020 calendar year.

Establish Board Meeting Dates - to approve the regular meeting dates of the Board of Education on the fourth Monday of each month beginning at 6:00 p.m. and a work session on second Monday of each month beginning at 6:00 p.m., unless otherwise noted with an asterisk (*) for the 2020 calendar year.

Work Session Dates

Board of Education
(6:00 p.m. start time)

January 13, 2020
February 10, 2020
March 9, 2020
April 13, 2020
May 11, 2020
June 8, 2020+
July 13, 2020
August 10, 2020
September 14, 2020
October 12, 2020
November 9, 2020
December 7, 2020
January 11, 2021

Regular Meeting Dates

Board of Education
(6:00 p.m. start time)

January 27, 2020
February 24, 2020
March 23, 2020
April 27, 2020
May 18, 2020*
June 15, 2020*
July 27, 2020
August 24, 2020
September 28, 2020
October 26, 2020
November 23, 2020
December 14, 2020*
January 25, 2021

+ Work Session and Budget Hearing

Depositor of School District Funds – to designate County National Bank, County National Bank, Michigan Cooperative Liquid Assets Securities System and the Michigan Liquid Asset Fund (MILAF) as the depositors for the school district's funds for the 20209 calendar year.

Check Signature Authorization - to approve the Superintendent, Finance Director and Board Treasurer as authorized signers for the school district checking accounts, specifically Book 15, Debt Retirement, General Fund, Payroll, Student Activities, Food Service, Clearing (Sweep) Account, and Wachovia Account (Wirebaugh Scholarship) for the 20alendar year.

Authorized Purchase Card Holders -..... to approve the following as authorized district purchase card holders for the 2020 calendar year:

Board of Education	Child Care Supervisor	<u>Contractual Employees</u>
Superintendent	Woodville Social Worker	Superintendent's Secretary
Principals	Woodville Support Staff	Curriculum Director
Assistant Principals	MS/HS Counselors	Transportation Director
Finance Director	MS/HS Media Techs	
Bookkeeper	MS Band/Choir	Energy Manager
Payroll Specialist	HS Class Advisors	Custodial Supervisor
Benefit Specialist	Library Parapros	Auditorium Supervisor
Food Service Director	Shop/Art Teachers	ISD/District Tech Supervisor
Athletic Director	Maintenance	
Facilities Coordinator	Mechanic	
Operations Director		
Instructional Technology Staff		

Legal Counsel Designation – to designate Thrun Law Firm, P.C., Lansing, Michigan, as legal counsel for the district for the 2020 calendar year.

Auditor Designation – *Rehman Robson*, Jackson, Michigan, has been contracted to conduct the school district audit for a three year period to include the 2017-2018, 2018-2019 and 2019-2020 school years.

Closed Session: Closed session was held for the purpose of a student discipline hearing.

It was moved by Blaine Goodrich and supported by Ray Pape to expel said student for 180 days and to allow petition for reinstatement following successful completion of the Rise Above program. Yes, 7; No, 0 Motion carried.

Adjournment:

The meeting adjourned at 7:08 p.m.

Gale Easton,
Secretary, Board of Education