

A regular meeting of the Western School District Board of Education was held in the Conference Room of the Administration Office Building on Monday, November 25, 2019. The meeting was called to order by President John Sheets at 6:00 p.m., followed by the Pledge of Allegiance to the Flag.

**Members Present:**

President: John Sheets  
Vice President: Jason Herrington  
Treasurer – Ray Pape  
Secretary – Gale Easton  
Trustee: Blaine Goodrich  
Trustee: Noah Nagy  
Trustee: Brent Oliver

**Members Absent:**

*None.*

**Also Present:**

Michael Smajda, Superintendent; Amber Smith, Finance Director; Ryan Tripp, Director of Programs; Jill Arcaro, Ben Gilpin, Craig Raetz, Aisleen Pack, Nick Rulewicz, Jared Vickers, Steven Mills, Brett Hackworth, Brandon Baum, Shelby Raines, Steve Bartels, Alison Delor, Leah Miller, Garrie Stiles, Kenzie Carroll, Belle Sexton, Kerstin Graver, Audrey Illi, Ryan Nichols, Michelle Day- Recording Secretary

**Approval of Agenda:** It was moved by Blaine Goodrich, supported by Brent Oliver, to approve the agenda for the regular meeting of Monday, November 25, 2019 as presented.

Yes, 7; No, 0 Motion carried.

**Building Reports:**

Mr. Hackworth gave an update on current events at the Middle School. They have just completed a canned food drive to provide holiday meals to needy families. Over 650 students participated in a Student/Teacher Connection survey. 90% of students reported that they felt connected to an adult in their school. Upcoming focus will be on the 10% who do not feel connected. Mr. Vandercook is working on positive intervention by giving tickets for a free snack item from the food line. Students are very receptive to this initiative. Anne Starr will be leaving us mid-year and will be replaced by Joe Showerman as counselor. Kudos to Shelby Raines for her efforts in the 5 Languages of Appreciation initiative with staff.

Dr. Vickers and Mr. Rulewicz introduced Aisleen Pack, who has been shadowing them this semester for her Administration Certificate program. Ms. Pack presented a slide show highlighting all of the events that have taken place since the beginning of the school year at the High School level.

**Student Council Report:** Student council reported that the Heart Safe Program is currently being launched. The application for the program opens in January, 2020.

**Hearing of Citizens:** None

**Approval of Minutes:** It was moved by Gale Easton, supported by Noah Nagy, to approve the minutes for the October 28, 2019 regular meeting and the November 11, 2019 work session as presented. Yes, 7; No, 0 Motion carried.

**Treasurer’s Report and Bills for Payment:**

Treasurer Ray Pape reported that the monthly financial reports, bills for payment in the amount of \$4,916,131.43 and budgets to date were reviewed.

Led Lighting Project - Mr. Smajda updated the board about the recent developments in the LED Lighting project. He expects there to be a proposal to select a vendor at the December, 2019 meeting.

**Superintendent’s Reports and Recommendations:**

Personnel Report –

Resignations

- 1) Anne Starr – MS Counselor

Energy Star Report - Mr. Bartels presented Energy Star Awards to Parma and Warner Elementary.

**Policy:** The following policy was presented for a second reading.

NEOLA Second Reading

- 1) 0100 Definitions
- 2) 0167.2 Closed Session
- 3) 2210 Curriculum Development
- 4) 3120 Employment of Professional Staff
- 5) 3120.04 Employment of Substitutes
- 6) 5113.01 Schools of Choice (Intra-District)
- 7) 5113.02 School Choice Options Provided by Federal Law
- 8) 5200 Attendance
- 9) 6321 New School Construction Renovation
- 10) 6325 Procurement - Federal Grant/Funds

- 11) 6605 Crowdfunding
- 12) 8400 School Safety Information
- 13) 8402 Emergency Operations Plan
- 14) 8500 Food Services
- 15) 8640 Transportation for Field and Other District Sponsored Trip

NEOLA Approval - It was moved by Noah Nagy, supported by Ray Pape, to adopt the above NEOLA policies as presented. Yes, 7; No, 0 Motion carried.

**Board Reports:** Mr. Easton discussed the attendance of himself, Mr. Nagy and Mr. Goodrich at the MASB ALC conference in Traverse City. All felt it was a worthwhile conference and came away with the feeling that Western is truly doing the right things for community and students.

Mr. Pape reported on the JCASB meeting that took place at Springport. He was very impressed with the AP Computer Science class and would like to have further discussion about introducing this at Western.

**Other Business:**

None

**Closed Session:** Closed session was held for the purpose of discussing negotiations and an employee evaluation.

**Adjournment:**

The meeting adjourned at 7:10 p.m.

Gale Easton,  
Secretary, Board of Education